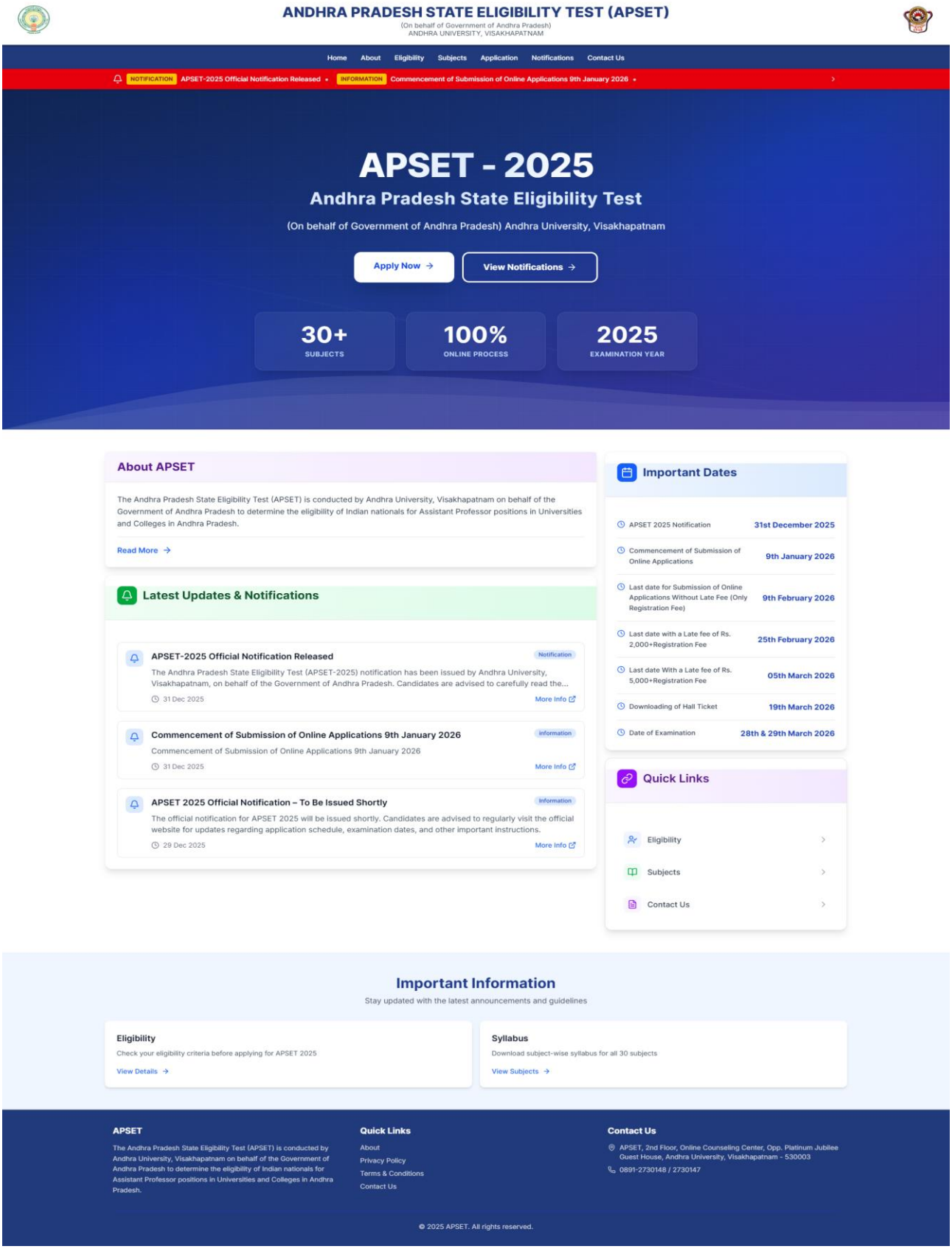
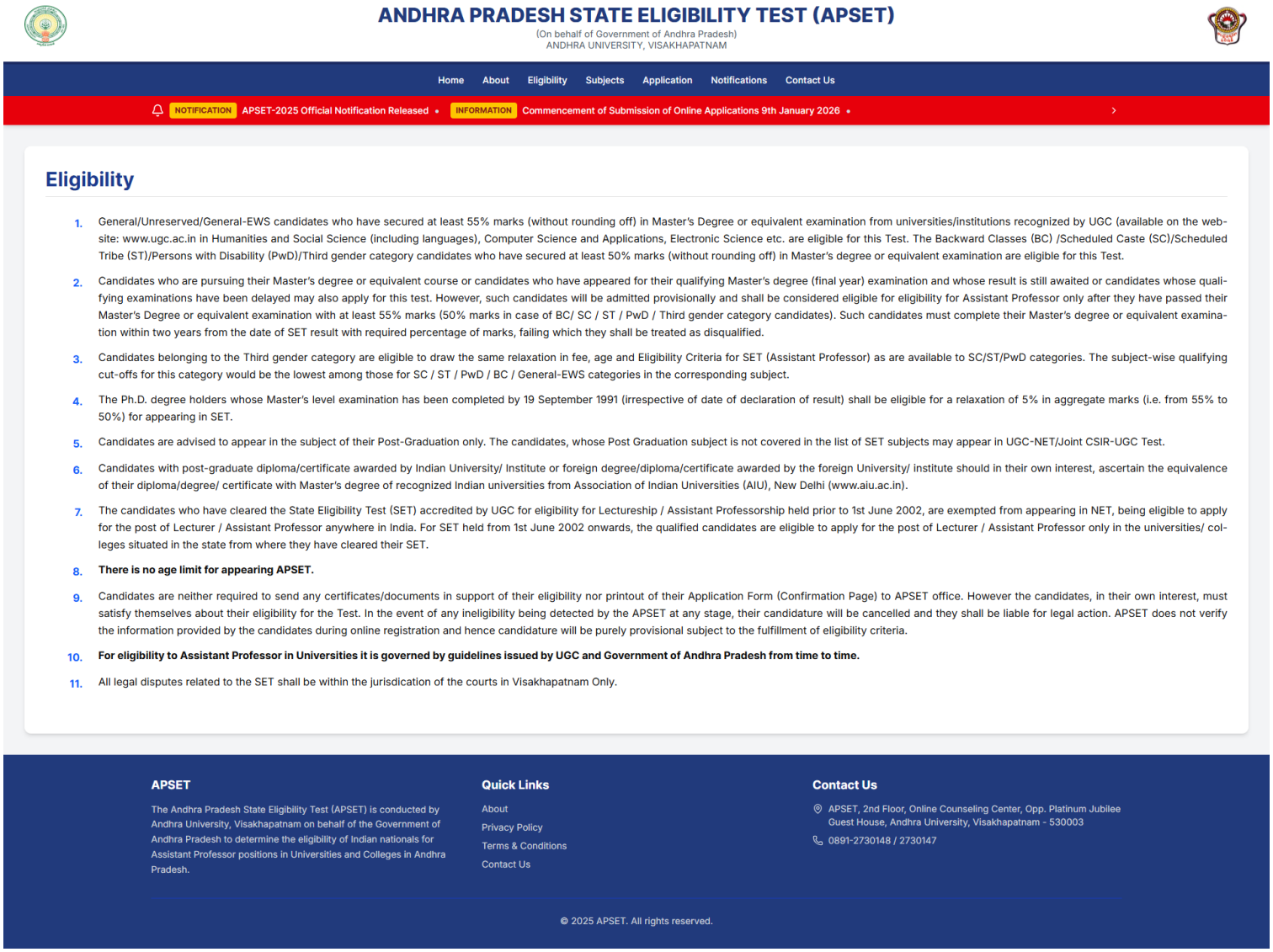
USER GUIDE FOR *APSET – 2025* (ANDHRA PRADESH STATE ELIGIBILITY TEST)

CONDUCTED ON BEHALF OF THE Go.AP BY ANDHRA UNIVERSITY, VISAKHAPATNAM



2. Eligibility: Candidates are advised to carefully read the eligibility criteria before applying through the AP SET application web portal. The following screens provide guidance for the application process.



ANDHRA PRADESH STATE ELIGIBILITY TEST (APSET)

(On behalf of Government of Andhra Pradesh)
ANDHRA UNIVERSITY, VISAKHAPATNAM

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NOTIFICATION APSET-2025 Official Notification Released • INFORMATION Commencement of Submission of Online Applications 9th January 2026 •

Eligibility

1. General/Unreserved/General-EWS candidates who have secured at least 55% marks (without rounding off) in Master's Degree or equivalent examination from universities/institutions recognized by UGC (available on the web-site: www.ugc.ac.in in Humanities and Social Science (including languages), Computer Science and Applications, Electronic Science etc. are eligible for this Test. The Backward Classes (BC) /Scheduled Caste (SC)/Scheduled Tribe (ST)/Persons with Disability (PwD)/Third gender category candidates who have secured at least 50% marks (without rounding off) in Master's degree or equivalent examination are eligible for this Test.
2. Candidates who are pursuing their Master's degree or equivalent course or candidates who have appeared for their qualifying Master's degree (final year) examination and whose result is still awaited or candidates whose qualifying examinations have been delayed may also apply for this test. However, such candidates will be admitted provisionally and shall be considered eligible for eligibility for Assistant Professor only after they have passed their Master's Degree or equivalent examination with at least 55% marks (50% marks in case of BC/ SC / ST / PwD / Third gender category candidates). Such candidates must complete their Master's degree or equivalent examination within two years from the date of SET result with required percentage of marks, failing which they shall be treated as disqualified.
3. Candidates belonging to the Third gender category are eligible to draw the same relaxation in fee, age and Eligibility Criteria for SET (Assistant Professor) as are available to SC/ST/PwD categories. The subject-wise qualifying cut-offs for this category would be the lowest among those for SC / ST / PwD / BC / General-EWS categories in the corresponding subject.
4. The Ph.D. degree holders whose Master's level examination has been completed by 19 September 1991 (irrespective of date of declaration of result) shall be eligible for a relaxation of 5% in aggregate marks (i.e. from 55% to 50%) for appearing in SET.
5. Candidates are advised to appear in the subject of their Post-Graduation only. The candidates, whose Post Graduation subject is not covered in the list of SET subjects may appear in UGC-NET/Joint CSIR-UGC Test.
6. Candidates with post-graduate diploma/certificate awarded by Indian University/ Institute or foreign degree/diploma/certificate awarded by the foreign University/ institute should in their own interest, ascertain the equivalence of their diploma/degree/ certificate with Master's degree of recognized Indian universities from Association of Indian Universities (AIU), New Delhi (www.aiu.ac.in).
7. The candidates who have cleared the State Eligibility Test (SET) accredited by UGC for eligibility for Lectureship / Assistant Professorship held prior to 1st June 2002, are exempted from appearing in NET, being eligible to apply for the post of Lecturer / Assistant Professor anywhere in India. For SET held from 1st June 2002 onwards, the qualified candidates are eligible to apply for the post of Lecturer / Assistant Professor only in the universities/ colleges situated in the state from where they have cleared their SET.
8. **There is no age limit for appearing APSET.**
9. Candidates are neither required to send any certificates/documents in support of their eligibility nor printout of their Application Form (Confirmation Page) to APSET office. However the candidates, in their own interest, must satisfy themselves about their eligibility for the Test. In the event of any ineligibility being detected by the APSET at any stage, their candidature will be cancelled and they shall be liable for legal action. APSET does not verify the information provided by the candidates during online registration and hence candidature will be purely provisional subject to the fulfillment of eligibility criteria.
10. **For eligibility to Assistant Professor in Universities it is governed by guidelines issued by UGC and Government of Andhra Pradesh from time to time.**
11. All legal disputes related to the SET shall be within the jurisdiction of the courts in Visakhapatnam Only.

APSET

The Andhra Pradesh State Eligibility Test (APSET) is conducted by Andhra University, Visakhapatnam on behalf of the Government of Andhra Pradesh to determine the eligibility of Indian nationals for Assistant Professor positions in Universities and Colleges in Andhra Pradesh.

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APSET, 2nd Floor, Online Counseling Center, Opp. Platinum Jubilee Guest House, Andhra University, Visakhapatnam - 530003
0891-2730148 / 2730147

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3.Online Application: Candidates are advised to carefully read all instructions before filling out the application to ensure accurate information and to avoid mistakes or delays.

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CANDIDATES INSTRUCTIONS FOR AP SET 2025 THE ONLINE FEE PAYMENT & APPLICATION SUBMISSION

1. Ensure you meet the eligibility criteria before submitting your application.
2. Andhra Pradesh State Government reservation rules are applicable for AP SET (only certificates issued by the Andhra Pradesh Government are valid).
3. Click on the "**Application Fee Payment**" link to apply for the Andhra Pradesh State Eligibility Test (AP SET) 2025.
4. Fill in all the required mandatory fields. Please note that your date of birth, PG hall ticket number, mobile number, and payment reference ID will be used to access the application form and complete the process.
5. Candidate Name, PG Hall Ticket, Date of Birth, Aadhaar Number, and Mobile Number cannot be changed once submitted. (Note: All details captured on the payment registration page are non-editable after submission.)
6. SMS notifications related to payment submission and application submission will be sent to your registered mobile number upon successful completion.
7. The email ID and mobile number provided in the registration form will be used as your primary contact details for all future communications (if required).
8. A confirmation message will appear on the screen, and an email will be sent to your registered email ID. Click the "Proceed to Fill Online Application" button to continue with your application submission. Alternatively, you may log in later using your Payment Reference ID, Mobile Number, and Date of Birth to complete the online application process. Please keep these details safe for future correspondence.
9. A summary showing the total amount payable will be displayed. Click the "Proceed to Pay" button to be redirected to the payment gateway website.
10. **Application Fee Payment**
    - Application form processing fees as stated below is to be paid through **online system only** by Credit Card / Debit Card (RuPay / Visa / MasterCard / Maestro), Internet Banking for which the **convenience charges shall be applicable** in addition to the application fee.
    - No other mode of payment shall be permitted.
    - This fee is non-refundable under any circumstances.

    Application Fee Details:
    a) **For Open Category Candidates :** ₹ 1600/- + Convenience Charges
    b) **For BC-A, BC-B, BC-C, BC-D, BC-E, EWS Category Candidates :** ₹ 1300/- + Convenience Charges
    c) **For SC / ST / PWD / Transgender Candidates :** ₹ 900/- + Convenience Charge
11. Once the application fee is paid, it will be reflected in your application form.
12. Click the "Proceed to Fill Application" button. The next page will be displayed. Enter all the required details and click the "Preview / Submit" button. Complete the remaining information, including educational qualifications, communication address, and choice of examination center, then click "Submit."
13. Upload your scanned photograph and signature in JPG/JPEG format only.
    - Photograph: below 50 KB
    - Signature: below 30 KB

    \The online application system will not allow files larger than the specified sizes.
14. If you are claiming any reservation, upload the required caste, disability, or Economically Weaker Section (EWS) certificate.
    - File size: below 300 KB

    The online application system will not allow files larger than the specified size.
15. You may take a printout of your completed application form for your records and future reference.
16. No cancellation or refund requests will be entertained once the registration is completed, under any circumstances, except in the case of multiple transactions made for the same registration number. No chargeback or refund requests will be accepted otherwise.
17. Incomplete applications will be rejected (or) Any incomplete application will be automatically rejected.

Application Link Will Be Activated Soon

APSET

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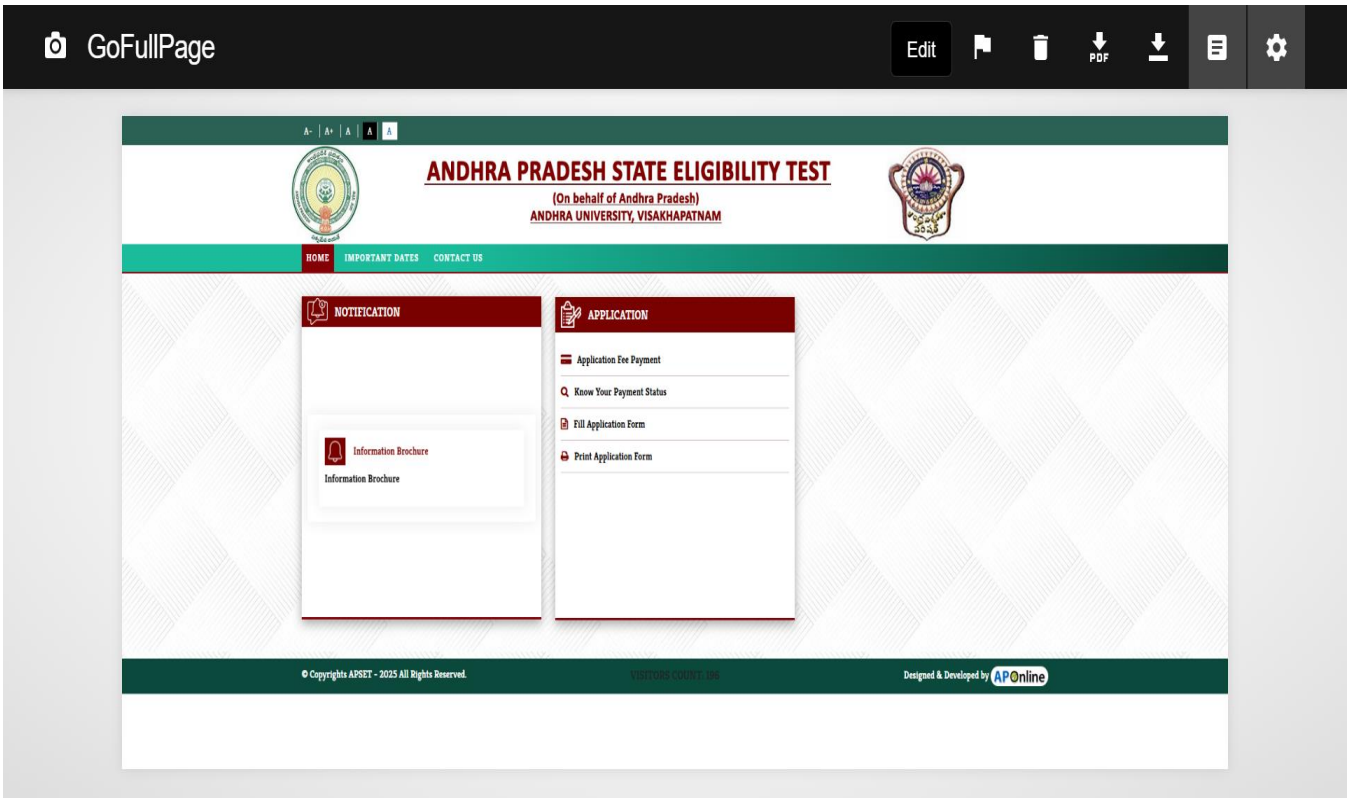
Step 1: Accessing the Application Portal

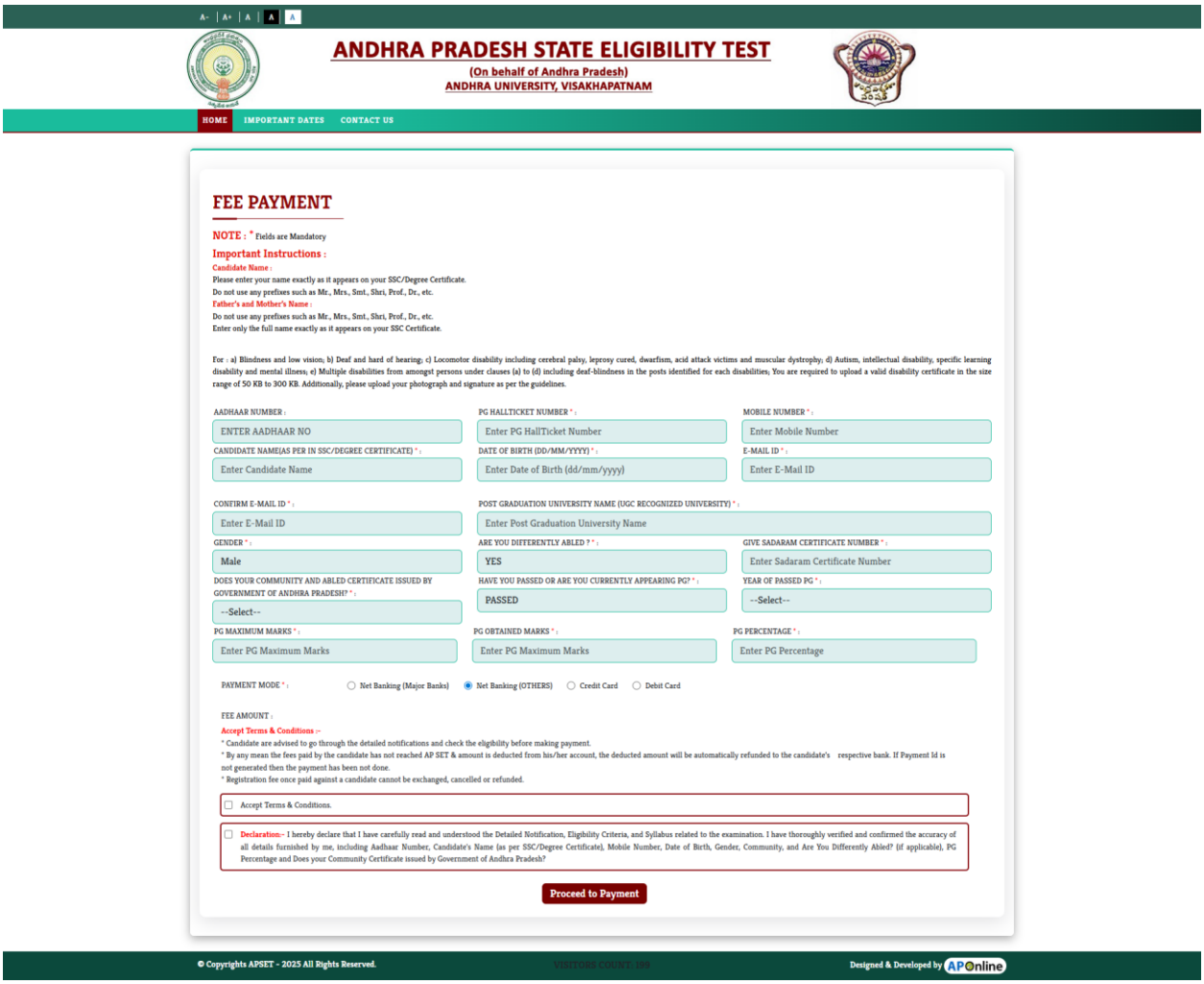
Candidates must visit the official APSET website and click on the **Online Application** link. This redirects them to the main application page, which contains links for fee payment, checking payment status, and filling out the application form.



Step 2: Application Fee Payment

Before filling out the main form, candidates must pay the registration fee:

- **Initial Entry:** Click the "Application Fee Payment" link.
- **Data Entry:** Enter mandatory details accurately, including name, date of birth, mobile number, and educational details.
- **Payment Execution:** After confirming details, click "Proceed to Payment" to be redirected to the payment gateway.
- **Success:** Upon successful payment, a **Payment Reference ID** is generated. This ID must be saved for all future correspondence.



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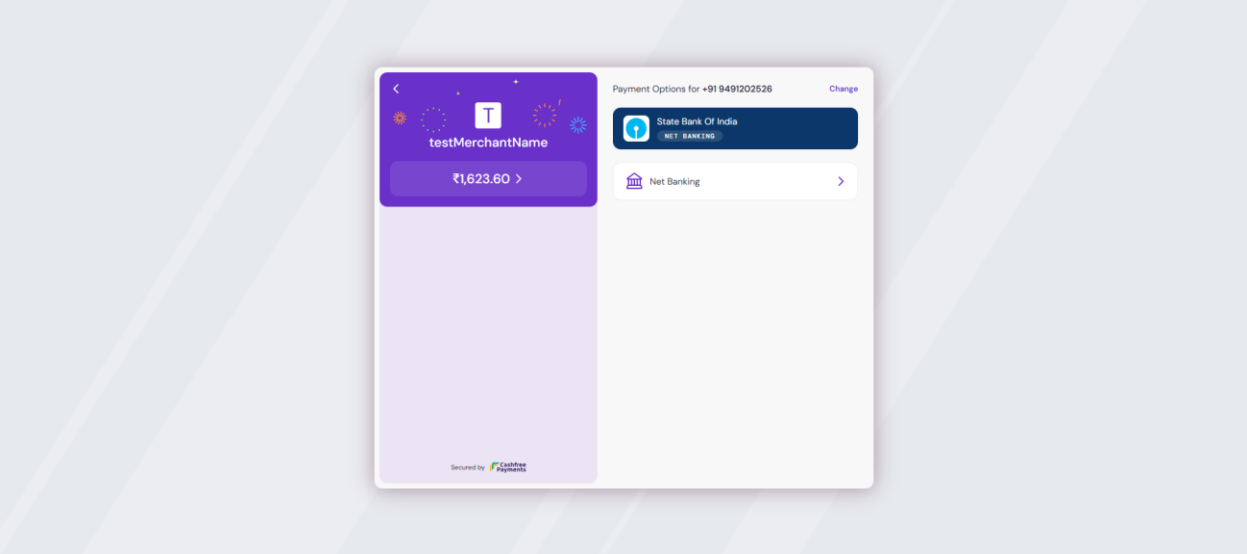

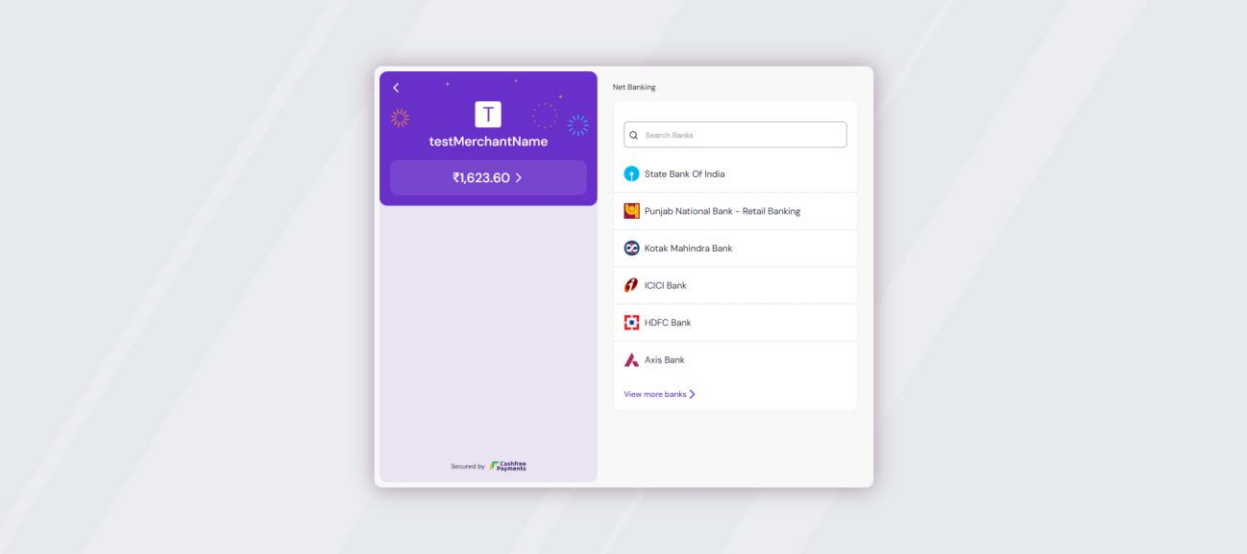

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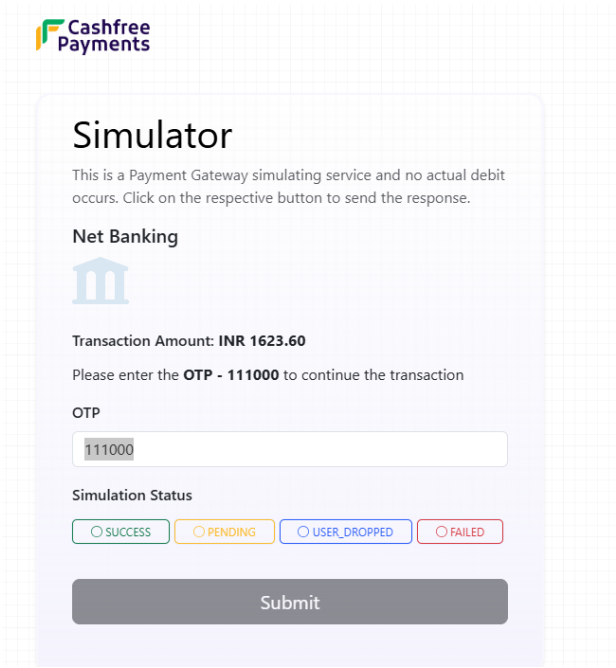
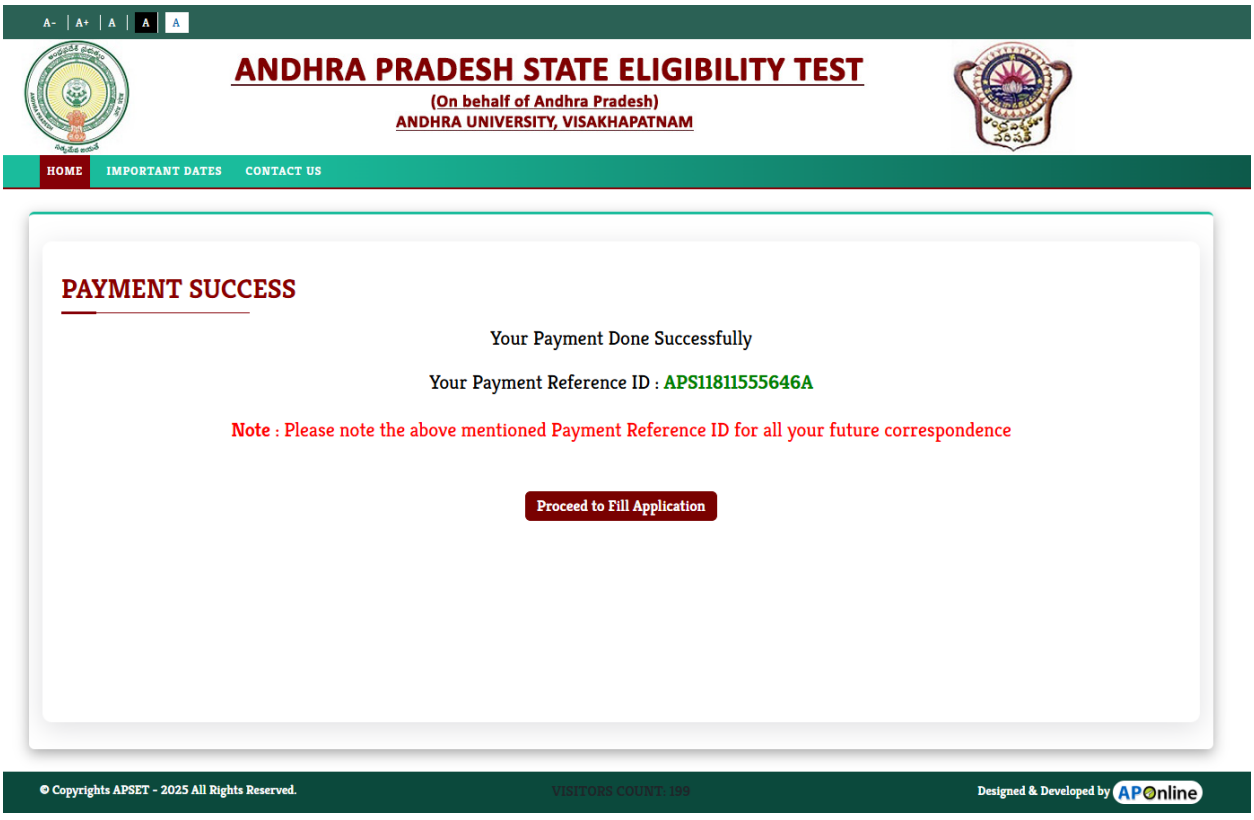




Step 3: Filling the Application Form

Once payment is successful, the candidate clicks **"Proceed to Fill Application"** to access the full form. The form is divided into several sections:

- **Basic Details:** Includes candidate name, parents' names, community, and identification marks.

- **Address for Communication:** Requires permanent and current address details, including Aadhaar number.

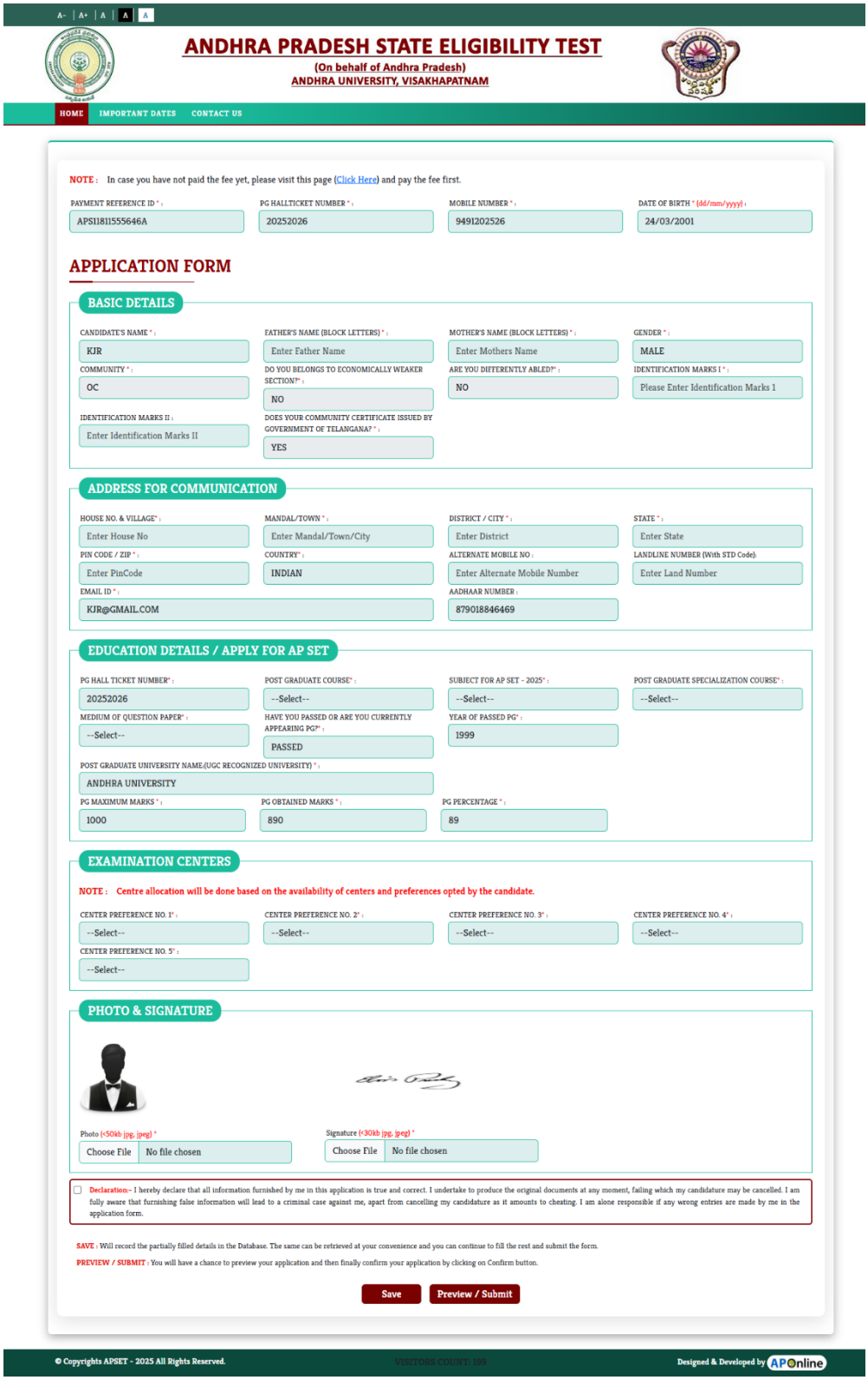
- **Education Details:** Candidates must enter PG Hall Ticket number, course name, subject for APSET, and marks obtained.

- **Examination Centers:** Candidates select up to **five preferences** for their preferred test centers.

- **Photo & Signature Upload:** * **Photograph:** Must be between **15kb to 50kb** in JPG/JPEG format.
    - **Signature:** Must be between **5kb to 20kb** in JPG/JPEG format.

Step 4: Preview and Submission

- **Save/Preview:** Candidates can "Save" their progress or click **"Preview / Submit"** to review all entered data.



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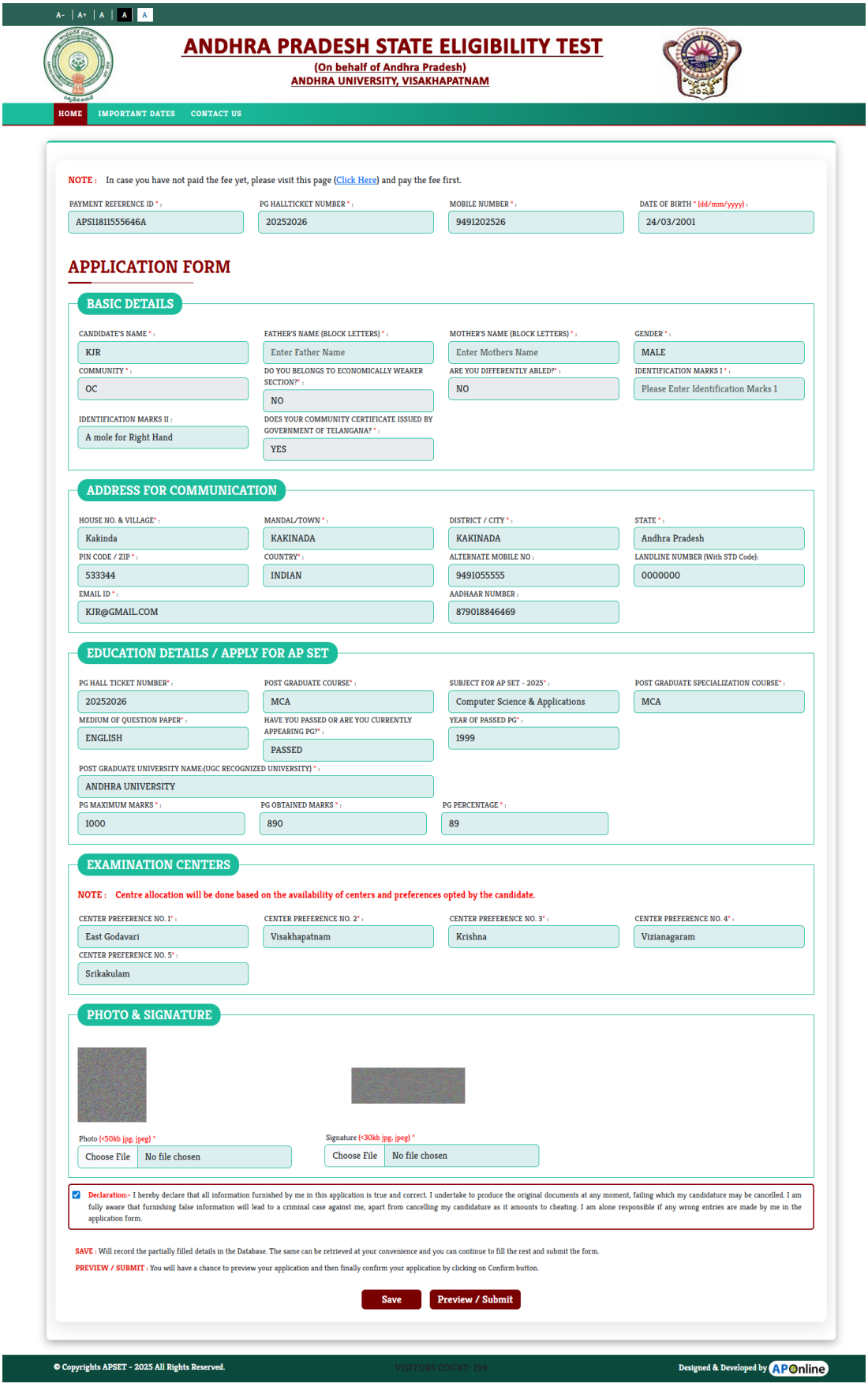

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ANDHRA PRADESH STATE ELIGIBILITY TEST

(On behalf of Andhra Pradesh)
ANDHRA UNIVERSITY, VISAKHAPATNAM

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NOTE : In case you have not paid the fee yet, please visit this page (Click Here) and pay the fee first.

PAYMENT REFERENCE ID * :	PG HALLTICKET NUMBER * :	MOBILE NUMBER * :	DATE OF BIRTH * (dd/mm/yyyy) :
APS11811555646A	20252026	9491202526	24/03/2001

APPLICATION FORM

BASIC DETAILS

CANDIDATE'S NAME * :	FATHER'S NAME (BLOCK LETTERS) * :	MOTHER'S NAME (BLOCK LETTERS) * :	GENDER * :
KJR	Enter Father Name	Enter Mothers Name	MALE
COMMUNITY * :	**DO YOU BELONGS TO ECONOMICALLY WEAKER SECTION?* :**	**ARE YOU DIFFERENTLY ABLED?* :**	**IDENTIFICATION MARKS I * :**
OC	NO	NO	Please Enter Identification Marks 1
IDENTIFICATION MARKS II :	**DOES YOUR COMMUNITY CERTIFICATE ISSUED BY GOVERNMENT OF TELANGANA? * :**		
A mole for Right Hand	YES		

ADDRESS FOR COMMUNICATION

HOUSE NO. & VILLAGE* :	MANDAL/TOWN * :	DISTRICT / CITY * :	STATE * :
Kakinda	KAKINADA	KAKINADA	Andhra Pradesh
PIN CODE / ZIP * :	**COUNTRY* :**	**ALTERNATE MOBILE NO :**	**LANDLINE NUMBER (With STD Code):**
533344	INDIAN	9491055555	0000000
EMAIL ID * :		**AADHAAR NUMBER :**	
KJR@GMAIL.COM		879018846469	

EDUCATION DETAILS / APPLY FOR AP SET

PG HALL TICKET NUMBER* :	POST GRADUATE COURSE* :	SUBJECT FOR AP SET - 2025* :	POST GRADUATE SPECIALIZATION COURSE* :
20252026	MCA	Computer Science & Applications	MCA
MEDIUM OF QUESTION PAPER* :	**HAVE YOU PASSED OR ARE YOU CURRENTLY APPEARING PG?* :**	**YEAR OF PASSED PG* :**	
ENGLISH	PASSED	1999	

POST GRADUATE UNIVERSITY NAME:(UGC RECOGNIZED UNIVERSITY) * :
ANDHRA UNIVERSITY

PG MAXIMUM MARKS * :	PG OBTAINED MARKS * :	PG PERCENTAGE * :
1000	890	89

EXAMINATION CENTERS

NOTE : Centre allocation will be done based on the availability of centers and preferences opted by the candidate.

CENTER PREFERENCE NO. 1* :	CENTER PREFERENCE NO. 2* :	CENTER PREFERENCE NO. 3* :	CENTER PREFERENCE NO. 4* :
East Godavari	Visakhapatnam	Krishna	Vizianagaram
CENTER PREFERENCE NO. 5* :			
Srikakulam			

PHOTO & SIGNATURE

Photo (<50kb jpg, jpeg) * : Choose File | No file chosen

Signature (<30kb jpg, jpeg) * : Choose File | No file chosen

☑ **Declaration:-** I hereby declare that all information furnished by me in this application is true and correct. I undertake to produce the original documents at any moment, failing which my candidature may be cancelled. I am fully aware that furnishing false information will lead to a criminal case against me, apart from cancelling my candidature as it amounts to cheating. I am alone responsible if any wrong entries are made by me in the application form.

SAVE : Will record the partially filled details in the Database. The same can be retrieved at your convenience and you can continue to fill the rest and submit the form.

PREVIEW / SUBMIT : You will have a chance to preview your application and then finally confirm your application by clicking on Confirm button.

Save | Preview / Submit

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VISITORS COUNT: 199

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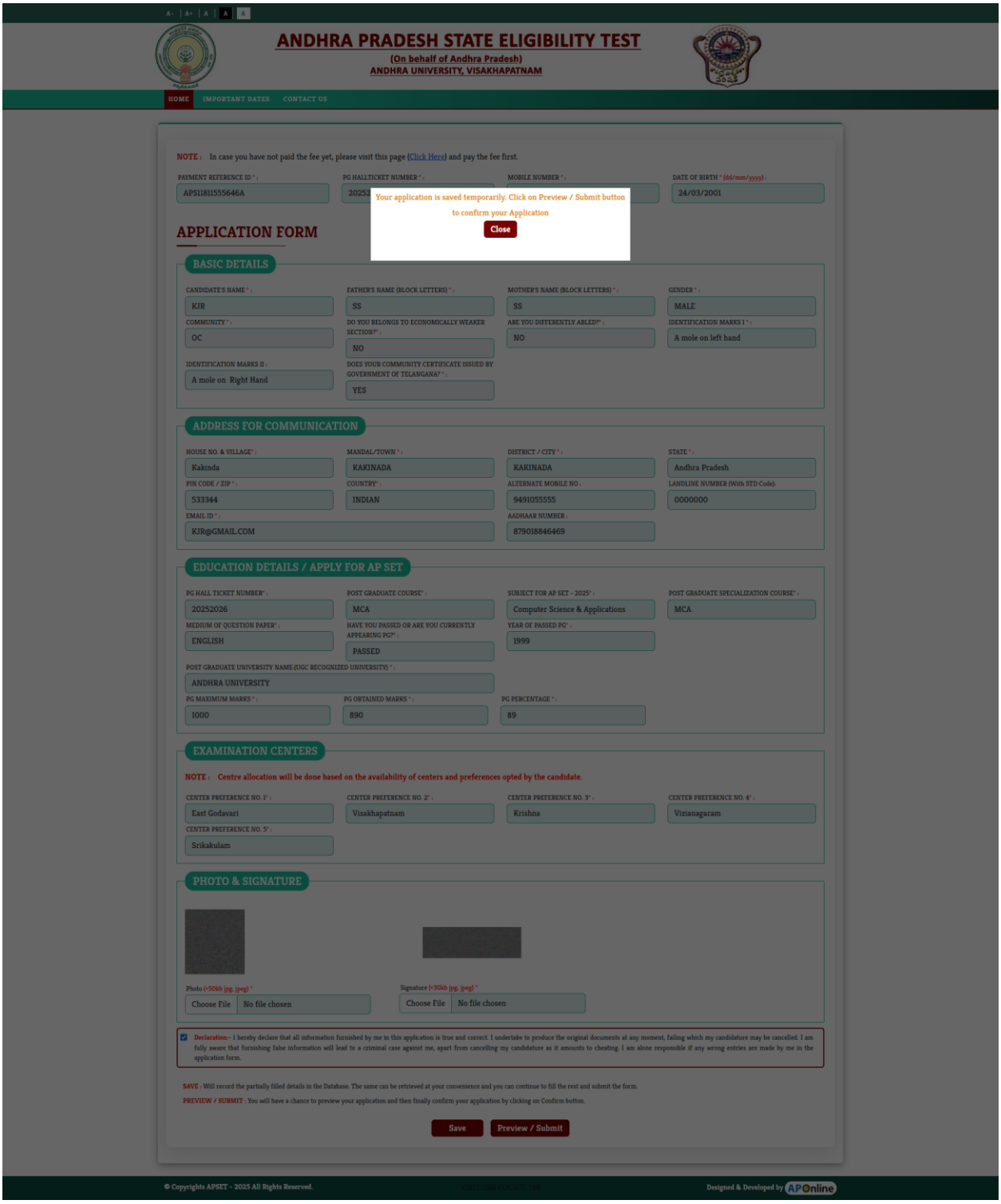
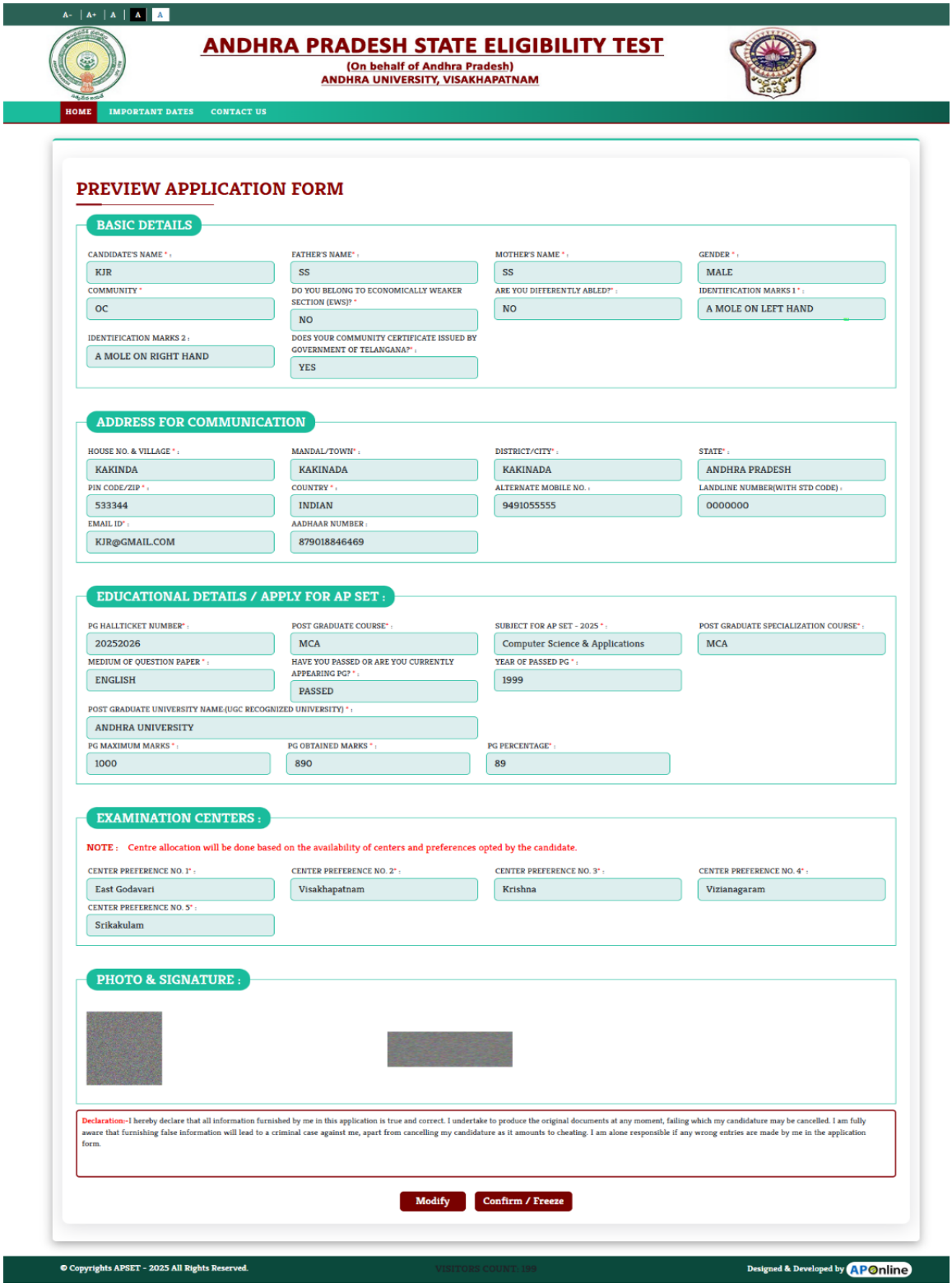


Step 5: Modify / Confirm: If any errors are found, use the **"Modify"** button to make corrections. If all details are correct, click **"Confirm / Freeze."**



ANDHRA PRADESH STATE ELIGIBILITY TEST
(On behalf of Andhra Pradesh)
ANDHRA UNIVERSITY, VISAKHAPATNAM

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PREVIEW APPLICATION FORM

BASIC DETAILS

CANDIDATE'S NAME * : KJR	FATHER'S NAME* : SS	MOTHER'S NAME * : SS	GENDER * : MALE
COMMUNITY * : OC	DO YOU BELONG TO ECONOMICALLY WEAKER SECTION (EWS)? * : NO	ARE YOU DIFFERENTLY ABLED?* : NO	IDENTIFICATION MARKS 1 * : A MOLE ON LEFT HAND
IDENTIFICATION MARKS 2 : A MOLE ON RIGHT HAND	DOES YOUR COMMUNITY CERTIFICATE ISSUED BY GOVERNMENT OF TELANGANA?* : YES		

ADDRESS FOR COMMUNICATION

HOUSE NO. & VILLAGE * : KAKINDA	MANDAL/TOWN* : KAKINADA	DISTRICT/CITY* : KAKINADA	STATE* : ANDHRA PRADESH
PIN CODE/ZIP * : 533344	COUNTRY * : INDIAN	ALTERNATE MOBILE NO. : 9491055555	LANDLINE NUMBER(WITH STD CODE) : 0000000
EMAIL ID* : KJR@GMAIL.COM	AADHAAR NUMBER : 879018846469		

EDUCATIONAL DETAILS / APPLY FOR AP SET :

PG HALLTICKET NUMBER* : 20252026	POST GRADUATE COURSE* : MCA	SUBJECT FOR AP SET - 2025 * : Computer Science & Applications	POST GRADUATE SPECIALIZATION COURSE* : MCA
MEDIUM OF QUESTION PAPER * : ENGLISH	HAVE YOU PASSED OR ARE YOU CURRENTLY APPEARING PG? * : PASSED	YEAR OF PASSED PG * : 1999	
POST GRADUATE UNIVERSITY NAME.(UGC RECOGNIZED UNIVERSITY) * : ANDHRA UNIVERSITY			
PG MAXIMUM MARKS * : 1000	PG OBTAINED MARKS * : 890	PG PERCENTAGE* : 89	

EXAMINATION CENTERS :

NOTE : Centre allocation will be done based on the availability of centers and preferences opted by the candidate.

CENTER PREFERENCE NO. 1* : East Godavari	CENTER PREFERENCE NO. 2* : Visakhapatnam	CENTER PREFERENCE NO. 3* : Krishna	CENTER PREFERENCE NO. 4* : Vizianagaram
CENTER PREFERENCE NO. 5* : Srikakulam			

PHOTO & SIGNATURE :

Declaration:-I hereby declare that all information furnished by me in this application is true and correct. I undertake to produce the original documents at any moment, failing which my candidature may be cancelled. I am fully aware that furnishing false information will lead to a criminal case against me, apart from cancelling my candidature as it amounts to cheating. I am alone responsible if any wrong entries are made by me in the application form.

Modify | Confirm / Freeze

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Step 6: Final Registration:

After confirming/freezing the application, it is successfully submitted. The confirmation page will be displayed below; candidates should print it for future reference.

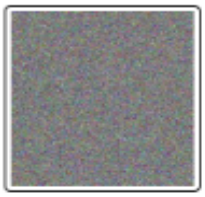
ANDHRA PRADESH STATE ELIGIBILITY TEST

(On behalf of Andhra Pradesh)
ANDHRA UNIVERSITY, VISAKHAPATNAM

Payment Reference No. : **APS11811555646A**

1. Mobile Number #	: 9491202526
2. Date Of Birth(DD/MM/YYYY)	: 24/03/2001
3. Candidate's Name #	: KJR
4. Gender #	: MALE
5. Father's Name	: SS
6. Mother's Name	: SS
7. Community #	: OC
8. Caste Certificate	: NA
9. Do you belong to EWS? #	: NO
10. EWS Certificate Number	: NA
11. EWS Certificate	: NA
12.Are you Differently Abled? #	: NO
13.Type Of PwD	: NA
14. Percentage Of Disability	: NA
15. Disability Certificate	: NA
16. Sadaram Certificate Number	: NA
17. Do you need a Scribe?	: NA
18. Identification marks 1	: A MOLE ON LEFT HAND
19. Identification marks 2	: A MOLE ON RIGHT HAND

Preserve the Registration Number for all future correspondence.
REGISTRATION NO : 11810399741



20. House No & Village	: KAKINDA	21. Mandal/Town	: KAKINADA
22. District/City	: KAKINADA	23. State	: ANDHRA PRADESH
24. Pincode/ZIP	: 533344	25. Country	: INDIAN
26. Alternate Mobile No.	: 9491055555	27. Landline Number(with STD Code)	: 0000000
28. Email Id	: KJR@GMAIL.COM	29. Aadhaar Number #	: 879018846469

Educational Details/Apply for AP SET:

30. Post Graduate Course #	: MCA	31. Subject for AP SET - 2025 #	: Computer Science & Applications
32. Post Graduate Specialization Course #	: MCA	33. Medium Of Question Paper #	: ENGLISH
34. PG Hallticket Number #	: 20252026	35. Have you passed or are you currently appearing PG? #	: PASSED
36. Year of Passed PG #	: 1999	37. Year of Appearing PG #	: NA
38. Does your Community Certificate issued by Government of Telangana? #	: YES	39. Post Graduate University Name (UGC Recognized University)	: ANDHRA UNIVERSITY
40. PG Maximum Marks #	: 1000	41. PG Obtained Marks #	: 890
42. PG Percentage #	: 89		

Examination Centers :

Preference - 1	Preference - 2	Preference - 3	Preference - 4	Preference - 5
East Godavari	Visakhapatnam	Krishna	Vizianagaram	Srikakulam

Payment Details :

Payment Reference No.	Payment Mode	Amount	Payment Date Time
CF20260101232557181c3c2a2	NET BANKING OTHERS	1600.00	1/1/2026 11:31:29 PM

Note : # - These Fields CANNOT be edited by candidate, remaining fields can be edited by the candidate during the permitted period. For any clarification details contact at helpdesk numbers provided in the website.

Declaration : I hereby declare that all information furnished by me in this application is true and correct. I undertake to produce the original documents at any moment, failing which my candidature may be cancelled. I am fully aware that furnishing false information will lead to a criminal case against me, apart from cancelling my candidature as it amounts to cheating. I am alone responsible if any wrong entries are made by me in the application form.

Print Date : 1/1/2026 11:47:02 PM

Submit Date : 1/1/2026 11:46:37 PM

Candidate Signature

Print